



**NEIGHBORHOOD AND DEVELOPMENT SERVICES  
PLANNING DIVISION**

5800 Melaleuca Lane, Greenacres, FL 33463 • Telephone: 561-642-2054

[ebach@greenacresfl.gov](mailto:ebach@greenacresfl.gov)

**ZONING CONFIRMATION REQUEST FORM**

*This form must be completed in full and legible. If there are errors or if your payment is insufficient, your zoning confirmation letter may be significantly delayed. Please submit the form to the Planning Division, 5800 Melaleuca Lane, Greenacres, FL 33463. Allow seven to ten business days for completion of request. Emailed forms will be processed upon receipt of payment.*

**PROPERTY INFORMATION**

Property Address:

Parcel ID:

Description Business:

Reason for Request:

**APPLICANT/RECIPIENT**

Applicant Name and Title:

Recipient Name and Title (if different):

Company:

Full Address:

Email:

Telephone:

**FEE AND OVERVIEW OF ZONING VERIFICATION REQUESTS**

\*\$50.00 Zoning Confirmation Request Fee per each Parcel Identification Number. Make check payable to "City of Greenacres." The request will not be processed without payment.

- A zoning verification letter is a document provided by the City to verify the current zoning and future,land use of a particular piece of property and the types of uses that are allowed in that zoning district.
- The Zoning Official is not authorized to address whether existing development conforms to the current code requirements. The zoning confirmation letter will not indicate if there are code compliance issues or permitting issues with the subject property.
- The Zoning Confirmation Letter will be provided only in the standard format approved by the City of Greenacres.

**Applicant Signature**

**Date**

**\*NOTE: FORM FEE IS NON-REFUNDABLE UPON PAYMENT TO THE CITY**